

**Reference documents**

*Education Act 1/ 2011*

*The Charter of the University of Medicine and Pharmacy University of Tîrgu Mureș*

*Law no. 441/ 2001 on higher and postgraduate education on tuition, with subsequent amendments*

*Law no. 288/ 2004 on the organization of undergraduate studies*

*Ministry Ordinance no. 3617/2005 on the application of generalized European Credit Transfer System*

# REGULATION ON THE IMPLEMENTATION OF THE EUROPEAN SYSTEM OF CREDIT ACCUMULATION AND TRANSFER OF STUDIES (ECTS)

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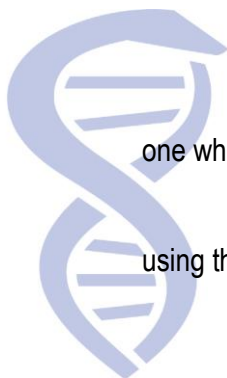
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## Chapter 1. Definition of terms, implementation, responsibilities

**Article 1.** Elaboration and interpretation of this regulation will consider the following terms, as explained below:

- **Credit (credit unit)** - is a conventional unit used to calculate the individual workload of the student in a certain period of time to achieve the educational goals related to a discipline
- **Allocation of credits** - the number of loans from the total credits provided for a training program;
- **Individual work** - all the activities of a student to acquire, prepare and promote a discipline (attendance at lectures, seminars, practical work/ internships, tutorial, individual study, preparation of papers, research, etc., including the examination);
- **Credit transfer** - credit facility obtained in an institution other than the home institution or another course which is recognized by the institution of origin on the basis of some arrangements between universities or of a regulation of studies equivalence;
- **Provide credits** - certifying that, for the evaluation result a workload equivalent to the credit units was carried out
- **Obtained credit** - credit unit validated by supporting and promoting the discipline at the examination date.
- **Outstanding credit** - credit unit corresponding to a discipline whose study was not validated by promoting the examination.
- **Advance credits** - credit facility obtained under certain conditions stipulated by the regulations of the university by the study of disciplines which belong to a superior year of study than the year in which the student is registered.;
- **Extra credit** - credit obtained by attending and promoting voluntarily an optional subject which is not compulsory in the curriculum of educational program. Additional credits cannot substitute credits allotted to compulsory disciplines.
- **Accumulation of credits** –represents the sum of all the promoted credits at a time.
- **Mobility** - educational activity carried on by a student in another institution than the one where they are registered, according to a bilateral agreement;
- **Bilateral agreement** - framework document between two institutions with a program using the ECTS student mobility;



- **Contract of mobility** - the educational contract between student, home university and host university, which includes obligations of the parties and the list of courses that students undertake to follow at the host university;
- **Decision on the recognition of credits** - evidence of recognition of a student's credits obtained from studies performed in another institution and/ or by a mobility;
- **Partial register transcript** (school situation, transcript of records) - evidence of studied subjects, grades and credits earned by students in a given study period of time.

**Article 2.** This regulation describes how to implement the European system of credit accumulation and transfer of studies (ECTS) in the University of Medicine and Pharmacy of Tîrgu Mureș with some main points:

- a. students' professional results - assessment of knowledge accumulation
- b. calculating the individual performance of students and their classification;
- c. assessment and equivalence of studies from another higher education institution in the country or abroad - the transfer function.

**Article 3.** ECTS system is applied to Master studies (university or postgraduate) and PhD.

**Article 4.** At University level, the application of the ECTS is the responsibility of the vice-rector, coordinator of the teaching staff and at the level of the faculties it is the responsibility of the deans and vice-deans while at the Masters/ PhD level, it is the duty of the director of doctoral school. Advisers and tutors (heads of department/ department / faculty members of the Council) may be assigned (on specialties, years of education), to provide counseling to students interested in education and equivalence of studies. Coordinators prepare periodic reports and proposals for improving the functioning and implementation.

## **Chapter 2. Students' professional record by applying ECTS - undergraduate study**

**Article 5.** Each discipline is assigned a certain number of credits (integer multiple), in relation to student's workload in order to achieve the educational objectives of a subject. The number of credits allocated to a discipline is not divided on activities.

**Article 6.** Obtaining credit at a discipline through its promotion is by obtaining the minimum grade 5 (five) or a recognized qualification.

**Article 7.** Promoting a student in a superior year of higher education is conditioned by a minimum number of credit accumulations. Graduating curriculum is subject to the accumulation of all credits assigned to the program.

**Article 8.** Compulsory and optional subjects in the curricula of an academic year are credited to the limit of 60 credits. The number of credits provided in the curriculum for a semester is 30. Optional disciplines and/ or optional study beyond the minimum required by the curriculum allow further accumulation of credits.

**Article 9.** Students who do not obtain the necessary credits to promote the academic year are complementary registered and must satisfy the requirements of the curriculum of the promotion with which they resume their studies.

**Article 10.** During a course of study, credits earned by students are preserved and recognized in the process of recognizing professional results. An examination passed in a previous academic year is recognized as promoted, even if the number of credits assigned to that discipline changes or if because of changes in the curriculum, a discipline of a semester is split into two disciplines / semester or two semesters discipline are turned into one discipline.

**Article 11.** The elaboration of the license paper is credited supplementary with 30 credits.

**Article 12.** Students' enrollment in the second year of study and the next is done at the secretariats of the faculties if the exams were promoted and the number of necessary credits to promote a year of study were accumulated.

**Article 13.** Promotion of the year requires scoring a minimum of 40 credits from the total of 60 assigned. A total of 20 credits may be transferred within a year from a superior year. The 40 credit units obtained in that year from outstanding credits are not taken into account. For the transferred credits a fee established by the Senate should be paid.

**Article 14.** The students who managed to get 40 units of credit from the examinations of the current year but have not passed a sufficient number of transferred credits, achieving in this way more than 20 unpromoted units of credit, are not eligible for the transfer of 20 units of credit in the superior year and will be expelled. These credits can be completed within an additional year at the students' request and by observing the Regulation of teaching and students' professional activity.

**Article 15.** With the promotion of the year, the outstanding credits from the previous year can be achieved in the next academic year but only within the cycle. Students, who after attending the additional year within the cycle remain with up to 20 unpromoted credit units after deducting the recognized credits and those promoted within the additional year, will benefit by credit transfer and will be enrolled in a superior year to the unpromoted one. If the student has more than 20 unpromoted units of credit, he will be expelled.

**Article 16.** Promotion in the next course cycle involves getting full credits obtained in the previous cycle. No credits can be transferred from cycle I to cycle II. In special cases the Senate Board can take other decisions. Outstanding credits can only be achieved only within a complementary year, at the student's request and by paying a fee.

**Article 17.** The student who ends the cycle (1 or 2) with unpromoted credits from the current academic year or from the transferred ones, regardless of their number and being unpromoted in the additional year as well, will be expelled. Unpromoted credits can be achieved in a second complementary year after paying a fee. If after attending the second complementary year, the credits are still unpromoted, the student will be expelled.

**Article 18.** Credit transfer arrangement is valid for specialties with 180 and 240 credits from the University faculties. The curriculum of these specialties has in view a single course of study.

**Article 19.** The curriculum of the faculties of the University of Medicine and Pharmacy of Tîrgu Mureș is structured as follows:

The Faculty of Medicine:

- Medical specialty, the structure has six years of study (360 credit units) with two cycles of study. Cycle 1 includes the years 1-3, and cycle 2 includes the years 4-6
- Medical specialty in English, the structure has six years of study (360 credit units) with two cycles of study. Cycle 1 includes the years 1-3, and cycle 2 includes the years 4-6.
- Obstetric assistance (midwifery), the structure has four years of study (240 credit units) and a single cycle.
- General nursing specialization the structure has four years of study (240 credit units) and a single cycle.
- Nutrition and dietetics specialization structure has three years of study (180 credit units) and a single cycle.
- Balneophysiotherapeutic and recovery specialization has three years of study (180 credit units) and a single cycle.
- Physical education and sports specialization the structure has three years of study (180 credit units) and one course of study it is a distinct specialization within the faculty.

The Faculty of Dentistry:

- Dentistry has six years of study (360 credit units) with two cycles of study. Cycle I includes the years I-III, and cycle II includes IV-VI two years.

- Dental technology has three years of study (180 credit units) and a single cycle.
- Dental nursing specialization: has three years of study (180 units of credit) and a single cycle.

The Faculty of Pharmacy:

Pharmacy is a specialty of five years (300 credit units) with 2 cycles of studies. Cycle 1 includes the years 1 and 2, and cycle 2 includes 3-5 two years.

Pharmacy assistance: has three years of study (180 credit units) and a single cycle.

### **Chapter 3. Students' professional record by applying ECTS – master's degree**

**Article 20.** Passing an academic year is question to earning the 60 credits adherent to each compulsory subject of the curriculum of the master's degree. Passing from semester 1 to semester 2 and from semester 3 to semester 4 is question to earning the number of credits stipulated in the curriculum.

**Article 21.** Students attending master's degrees that have only two semesters, will be expelled if they fail to earn the 60 credits after the re-examination session. Students attending a four semester master's degree will be expelled in the second academic year in case they fail to earn the 120 credits stipulated in the curriculum after the re-examination session.

### **Chapter 4. Students' professional record by applying ECTS – doctoral degree**

**Article 22.** For the activities stipulated in the curriculum of the year of advanced studies 60 transferrable credits are awarded (as a rule, 30 credits each semester). The number of credits is established according to the duration and contents of the curriculum, of each module of the year of advanced studies.

**Article 23.** The year of advanced studies cannot be finalized without obtaining at least 50 credits, with the obligation of fulfilling the activities and obtaining the remaining credits during the first semester of the following academic year.

**Art. 24.** The doctoral student who does not obtain the total number of credits awarded to the year of advanced studies will be expelled from the cycle of doctoral studies, but will be given a proof of the activities that have been carried out and for which credits have been awarded.

## **Chapter 5. The classification of students through the enforcement of the ECT system**

**Article 25.** The classification of students through the enforcement of the ECT system is applied in connection with the other regulations of the University, for the distribution of the places financed from the national budget, of the scholarships and of the places in student hostels of UMPh.

**Article 26.** The number of credits passed by a student in one academic year is used in the calculation of the average according to the following formula:  $AxCa + BxCb + \dots NxCn / 60$ , where A is the grade obtained in subject "A" and Ca is the number of credits awarded to subject A.

**Article 27.** The average is the component of the criteria used in the expression of the students' annual academic achievement.

## **Chapter 6. Applying the system of ECT in the validation of the studies carried out in other national or international higher education institutions**

**Article 28.** Through the use of the ECT system for the assessment of studies carried out in other institutions of higher education, from Romania or abroad, the feature of transferability of the units of credits is achieved.

**Article 29.** The validation of the credits of students who transfer from other higher education institutions from the country or students who have attended other curricula will be carried out by a committee for the validation of the credits, a committee which operates within each faculty of the University of Medicine and Pharmacy of Țirgu Mureș.

**Article 30.** The University of Medicine and Pharmacy of Țirgu Mureș reserves the right to refuse the validation of studies carried out in institutions with which there are no conventions regarding the validation of studies or which do not apply the ECT system. In such cases, a decision is made by the Bureau of the Council of each faculty and cannot be contested.



**Article 31.** The system of ECT is used for the assessment and validation of undergraduate studies done by students within the framework of some mobilities, in other institutions in Romania, or for the validation of studies carried out abroad by the students of UMPH of Tîrgu Mureș. Within the ERASMUS programmes of student exchanges or other interuniversity agreements, the students will present, on arrival from abroad, the following documents:

1. The written proof (in the original copy, signed and stamped) of the fulfilled stages, the exams taken and the grade that was awarded. These document will include the following details:

- 1.1. The duration (in hours) of the clinical stages/ laboratory practice;
- 1.2. The number of course hours;
- 1.3. The equivalent in ECTS of the grades awarded, in the case in which the visited universities do not use the international system of credits. In case of the missing information in 1.3. the validation of the grade through a percentage calculation will be applied (for example, grade 18/20 = 9). The correlation between ECTS and the grading system used in the UMPH of Tîrgu Mureș is included in the Appendix.

2. The valid curriculum of the visited universities, for the subjects for which recognition is requested.

**Article 32.** The courses that have not been taken abroad will have to be scheduled in such a way that there is no temporary overlapping of the outstanding subjects.

## Chapter 7. Final provisions

**Article 33.** The calculation and awarding of the number of units of credit allotted to a subjectis carried out by the Bureau of the Council of each faculty;

**Article 34.** The present regulations will be enforced after its passing by the Senate of the UMPH of Tîrgu Mureș and it will be corroborated with the other existing regulations in the UMPH of Tîrgu Mureș. Once the Regulations come into force, any contrary disposition will be annulled.

**Article 35.** The modification of the legal provisions taken into account for the drawing up of these Regulations will consequently lead to the corresponding modifications of the text of these Regulations.





**Annex: Correlation of the Romanian grading system and the ECTS grading scale**

ECTS grading scale	Romanian grading system	Definition of scale ranges	Correlation between grade and credits
A	10	EXCELLENT – outstanding result, few minor flaws	The total number of credits is awarded
B	9	VERY GOOD – above average result, but with some temporary insufficiencies	
C	7-8	GOOD – generally good results, but with a high number of important insufficiencies	
D	6	SUFFICIENT – decent result but with significant gaps	
E	5	PASSABLE – result according to the minimal criteria	
FX	4	INSUFFICIENT – additional effort is required to obtain the credit	No credits are awarded
F	1-3	INSUFFICIENT (totally unacceptable) – considerable further work is needed	

